



St Benet Biscop Catholic Academy

Bedlington, Northumberland
Headteacher: Mr K Shepherd NOR: 1110

Student Support Manager

Required from September 2024

Grade: BB05 (Salary Point 13-17)

FTE Salary: £26,873 - £28,770 Actual Salary: £23,669 - £25,340 (pay award pending)

Working pattern: 37 hours per week, Term time + 10 days

We have a fantastic opportunity for someone to join our Pastoral Team from September 2024.

You will be responsible for the provision of student intervention and administrative support to the Heads of Progress and to provide pastoral support to students. In order to support the school moving forward in this key area, we are looking for energetic and passionate individuals with excellent organisational and interpersonal skills who will impact positively in this role.

If you are passionate about raising aspirations and improving the educational life chances of young people, we'd love to hear from you. Applicants should clearly indicate in their supporting statement what they could bring to this role in terms of experience and vision.

St Benet Biscop is a popular and oversubscribed school which is highly regarded within the community and we offer a high-quality education in a Catholic / Christian environment. St Benet Biscop is part of the Bishop Bewick Catholic Education Trust. The post holder will be based at St Benet Biscop Catholic Academy, Bedlington but will be expected to attend off site meetings when required.

This is an exciting time to join St Benet Biscop. It is a great place to work and provides excellent job satisfaction. It is a very happy school with an open, supportive and positive working environment. In our recent Ofsted inspection, in January 2023, we were graded as "good" in all areas. Ofsted highlighted:

- *"There is a strong sense of community at St Benet Biscop."*
- *"Pupils get along well with each other and with the staff."*
- *"Lessons proceed calmly, and pupils engage well with their learning."*
- *"Staff say senior leaders consider their workload and listen to their views."*
- *"Staff at the school have a good understanding of safeguarding because they are well trained."*

An excellent benefits package is offered including the following:

- A competitive salary
- Access to training and support
- Enhanced sick pay of up to 26 weeks full pay (after qualifying period)
- Eligible to be part of the Local Government pension scheme (current employer contribution rate of 18.1%).
- Family friendly BBCET policies and practices that promote health and wellbeing
- Access to car lease, bike to work and local travel pass salary sacrifice scheme

If you would like to have an informal discussion about the role or a tour of the school prior to applying, please contact HR@stbb.org.uk on 01670 822795.



Bishop
Bewick
Catholic
Education
Trust

**TO SEEK WHOLENESS THROUGH FAITH, QUEST AND LEARNING TO
BECOME WHAT GOD INTENDS US TO BE.**



Application packs, including job description and person specification for the post are available by accessing the Academy's website: <https://www.st-benetbiscop.org.uk/vacancies> Applications from all denominations are welcome.

Completed applications should be sent to HR@stbb.org.uk for the attention of Mr Shepherd, Headteacher.

Closing date for applications: *by noon Friday 5th July 2024.*

We reserve the right to appoint in advance of the closing date and may invite exceptional applicants for an early interview in advance of the closing date. We encourage all interested applicants to submit their applications promptly.

We are committed to safeguarding and promoting the welfare of children and young people. The successful candidate will be subject to an enhanced disclosure through the Disclosure and Barring Service and additional recruitment checks.

LEARNING TO VALUE, LEARNING TO GIVE, LEARNING TO ACHIEVE, GROWING IN THE PEACE OF CHRIST

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